

BLETCHINGLEY VILLAGE PRIMARY



Nursery Admissions Policy

The Governing Body is the Admissions authority for our nursery. Parents/carers wishing to apply for a place must complete an application form and submit it directly to the school office as early as possible.

We operate one three-hour session each morning, from 9.00 until 12.00. A place is offered on the understanding that the child will attend every day.

Places for two year olds

We do not currently offer this provision ourselves, but we may admit rising-three year-olds who are entitled to FEET if there are places available. Any child who is offered a place at two years old will automatically have a right to a place at three years old until they transfer into a Reception Class.

Places for three year olds

All children will be eligible for admission to a nursery class in the term after they turn three years old, subject to an application being made and places being available.

If the Nursery is over-subscribed, places will be offered as follows:-

- a) Looked after and previously looked after children
- b) Exceptional social/medical need
- c) Children who will have a sibling attending the nursery or the main school at the time of admission
- d) Children who will turn 4 during the school year prior to reception year.
- e) Children who will be 3 years during the school year.

Where any category is oversubscribed, children will be ranked according to the straight line distance that they live from the school with priority being given to children who live closest to the school.

Procedures for admission

As far as possible, we will inform parents/carers of the outcome of their application by letter or email, at least one Half term before admission. Parents/carers must confirm acceptance directly with the school by the date stipulated in our offer letter.

If our Nursery is oversubscribed, we will maintain a waiting list in the order of criteria listed above.

Parents/carers are advised that admission to a school's nursery does not guarantee admission to the Reception class at our school. Applications for Reception must be made online via Surrey County Council and be submitted by the statutory deadline in order to be considered. We will email a reminder when these applications are due.